



# I. **Invitation to Bid for the Rental of Photocopying Machines 2014 – 2016** AD1304

The ***Duty Free Philippines Corporation (DFPC)***, through its **Corporate Budget 2013** intends to apply the sum of **One Million Six Hundred Thousand Pesos (PhP1,600,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for PR#2013102296. Bids received in excess of the ABC shall be automatically rejected at bid opening.

The **DFPC** now invites bids for **rental of photocopying machines. Bidders should have completed, within the last five (5) years (2009 – 2013) from the date of submission and receipt of bids, a contract similar to the Project. DFPC shall accept bids only from exclusive distributors and must have an in-house technical support.** The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.

Bidding will be conducted through open competitive bidding procedures using the non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

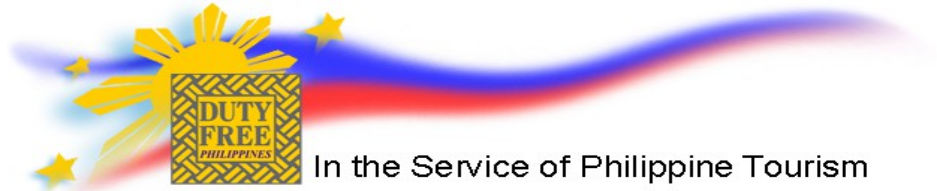
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

Interested Bidders may now obtain further information from DFPC and inspect and/or purchase the Bidding Documents at the address given below from **9:00AM – 5:00PM, Mondays thru Fridays until 04 February 2014.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPs) and the website of the Procuring Entity, provided that Bidders shall pay the non-refundable fee of **One Thousand Five Hundred Pesos (PhP1,500.00)** for the Bidding Documents not later than the submission of their bids.

DFPC will hold a Pre-Bid Conference on **22 January 2014 at 10:00AM** at the address given below, which shall be open only to all interested parties who have purchased the Bidding Documents.

Bids must be delivered to the address below on or before **05 February 2014 at 10:00AM.** All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 18.**



Bid opening shall immediately follow at **10:15AM** at the address given below. Bids will be opened in the presence of the Bidders' representatives who choose to attend at the address below. **Late bids shall not be accepted.**

**DFPC** reserves the right to waive any formality on the eligibility requirements of this project. Furthermore, DFPC reserves the right to reject any and all proposals, to annul the bidding process, or declare a failure of bidding, or not award the contract in any of the situations stated under Section 41 of the Revised IRR of RA 9184, and makes no assurance that a contract shall be entered as a result of this invitation without thereby incurring liability to the affected bidder or bidders.

**BAC Secretariat**

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