



DUTY FREE PHILIPPINES CORPORATION
Fiestamall, EHA Bldg. Ninoy Aquino Ave. Parañaque City 1700 Philippines
Trunkline: (+632) 5524337 • www.dfp.com.ph • www.dutyfree.gov.ph



Management
System
ISO 9001: 2015
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ID 910509022



Notice of Award

03 March 2020

Mr. Leonardo Jose M. Berba
Chief Executive Officer
INSTITUTE OF CORPORATE DIRECTORS, INC.
14th Floor Trident Tower Condo, H.V. Dela Costa St.
Salcedo Village, Makati City

Dear Mr. Berba:

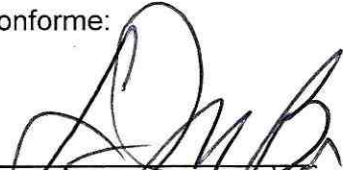
We are happy to notify you that your Proposal for the **Consulting Services of a Consultant for Development of Components of a Performance Agreement (HRMD2020-02)** with the Contract Price equivalent to **Six Hundred Fifty-Eight Thousand Pesos (PhP658,000.00)**, is hereby accepted.

Attached herewith is the approved Contract Agreement Form which you are required to sign and return.

Very truly yours,


VICENTE PELAGIO S. ANGALA
Chief Operating Officer

Conforme:


Leonardo Jose M. Berba
Chief Executive Officer

Date: 03/10/2020



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Notice to Proceed

03 March 2020

Mr. Leonardo Jose M. Berba
Chief Executive Officer
INSTITUTE OF CORPORATE DIRECTORS, INC.
14th Floor Trident Tower Condo
H.V. Dela Costa St., Salcedo Village
Makati City

Dear Mr. Berba:

The attached Contract Agreement having been approved, notice is hereby given to **INSTITUTE OF CORPORATE DIRECTORS, INC.** that work may commence on the **Consulting Services for the Development of Components of a Performance Agreement (HRMD2020-02)** effective on March 03, 11, 12 & 13, 2020.

Thus, you are hereby responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing both copies in the space provided below. Keep one copy and return the other to DUTY FREE PHILIPPINES CORPORATION.

Very truly yours,


VICENTE PELAGIO MANGALA
Chief Operating Officer

I acknowledge receipt of this Notice on 03/10/2020

Name of Representative of the Bidder LEONARDO JOSE M. BERBA

Authorized Signature 