



Minutes of Pre-Bid Conference
RENOVATION OF DFPC PROVINCIAL STORE OUTLETS

12 February 2020
BAC Office

Present were:

BAC MEMBERS:

Joel R. Perez
Aimee P. Calico
Cecilia M. Sarmiento
Jovita J. Cruz

TWG:

Bernardino S. Cruz
Emmanuel B. Rañola

END USER:

Nelson M. de Castro

BIDDERS:

Pampanga Block Builders, Inc. (PBBI)
- PJ Cervantes

SECRETARIAT:

Jessica D. Santos

The Pre- Bid Conference was called to order initially by Ms. Aimee P. Calico, BAC Vice Chairperson, at 10:58AM. She acknowledged the presence of the End User, Secretariat, TWG, members of the BAC and representative of the lone prospective bidder.

APC inquired if the presentation of the bidding process is still necessary to which the prospective bidder responded negatively. APC then proceeded with the review of the Invitation to Bid.

I. Invitation to Bid

1. APC stated that the ABC for the project consisting of two lots is as follows:
Lot 1: One Million Nine Hundred Twenty Nine Thousand Two Hundred Sixty Three Pesos and 97/100 (**PhP1,929,263.97**)
Lot 2: Two Million One Hundred Forty Five Thousand Six Hundred Forty Eight Pesos and 63/100 (**PhP2,145,648.63**)
2. Completion of the Works shall be within Forty-Two (42) calendar days from the receipt of the Notice to Proceed.
3. Bidders should have completed within five (5) years (2015-2019) from the date of submission and receipt of bids and the list must have at least one (1) similar contract which shall refer to construction of any or all of the following: retail shops/boutiques in hotels, casinos, malls or department stores; universal/commercial banks and high-end supermarkets.
4. APC stated that the bid documents for sale amount is:
Lot 1: One Thousand Nine Hundred Pesos (PhP1,900.00)
Lot 2: Two Thousand One Hundred Pesos (PhP2,100,000.00)
5. APC reminded the bidders of the Opening of Bids is scheduled on **28 February 2020 at 10:00AM** and submission of documents should be on or before the prescribed time at the specified venue.
6. JRP reminded PBBI to submit their bid proposal ahead of time.



The rest of the discussion on the bidding requirements was then presided by the BAC Chairperson, Engr. Joel R. Perez (JRP).

JRP inquired from the end-user on the conduct of implementation of both lots if renovation will be done at the same time to which the end-user responded in affirmative that said renovation will be done simultaneously wherein the store is still operational.

II. Checklist of Requirements


JRP reminded the lone bidder to include in the list of their completed and on-going projects those projects they transacted with Duty Free.

III. JRP stated that since this project is already under 2nd bidding, JRP just focus on the following inquiries of PBBI:

1. PBBI inquired on the required period of Business Tax Return (BTR) to which JRP specified that BTR is required covering the period August 2019 to January 2020.
2. PBBI inquired on the submission of Certificate of Site Inspection to which JRP replied that a new certificate for both lots will be issued again to be signed by Mr. Edgardo C. Isidro.
3. PBBI inquired on the mechanical works wherein based on the site inspection conducted they were informed that they can tap said electrical wiring to the existing lay-out to which the end-user replied in affirmative and reminded PBBI that these also include provision of new air-conditioning units for both lots.

There having no other matters and clarifications to be made, the Pre-Bid conference adjourned at 11:18AM.

Prepared by:


Jessica D. Santos
BAC Secretariat

Checked by:


FERDINAND M. COMPUESTO
BAC Secretariat Head

Approved by:


ENGR. JOEL R. PEREZ
BAC Chairperson