



DUTY FREE PHILIPPINES CORPORATION

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Management System
ISO 9001:2015

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ID 9105080822



ANNEX "E"



FOI TRACKING NO. _____

FREEDOM OF INFORMATION REQUEST FORM

PART I. REQUESTING PARTY

1. FULL NAME : _____

	Surname	First Name	Middle Initial
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2. COMPLETE ADDRESS : _____

3. COMPANY/AFFILIATION/ORGANIZATION/SCHOOL _____
4. CONTACT DETAILS : _____ EMAIL ADDRESS: _____
5. PREFERRED MODE OF COMMUNICATION:
 Landline Mobile Number Email Postal Address
6. PREFERRED MODE OF REPLY/RESPONSE:
 Pick-up Email Postal Address
7. TYPE OF ID GIVEN:
 Driver's License Company ID SSS ID
 OGIS UMID Postal ID School ID Others: _____
8. NAME OF REPRESENTATIVE: _____
9. PROOF OF AUTHORITY : _____

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PART II. REQUESTED INFORMATION

10. NAME OF AGENCY : _____

11. TITLE OF DOCUMENT/RECORD REQUESTED : (Please provide complete details)

12. DATE OF DOCUMENT (dd/mm/yyyy): _____

13. PURPOSE OF REQUEST : (Please specify) _____

14. DOCUMENT TYPE : _____

15. ANY OTHER RELEVANT INFORMATION : _____

PART III. PRIVACY NOTICE

Duty Free Philippines Corporation (DFPC) respects your right to privacy. By exercising your right to freedom of information, you have given your permission for the collection, use, and processing of your personal data and have accepted the policies and practices described in the Privacy Statement at www.dfp.com.ph in accordance with RA 10173 (Data Privacy Act of 2012), its IRR and all relevant regulations and issuances of the National Privacy Commission (NPC).

Signature : _____

Date Accomplished : _____