

Report on Ageing of Cash Advance
Schedule of Advances to Officers and Employees
October to December 2019

Agency Name : Duty Free Philippines Corporation
 Agency Code: _____

Book No: _____
 Account Title: _____
 Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Officers and Employees										
1. Local Travel										
CRISTELITA P. FIGUERRES	11/22/19	Trip to Puerto Princesa, Palawan of Cristelita P. Figuerres and Cherry DR. Guevarra dated November 26-30, 2019 to attend the annual Luzon Convention of Human Resource Management Practitioner (LCHRMP) as per T.O.# 2019-096.	APV-000015439	41,054.68	/					With Hold of Salary dated January 20, 2020.
NOELITO S. DECREPITO	12/5/2019	Trip to Davao of Noelito S. Decrepito and Nancy R. Hernandez dated December 06-09, 2019 to conduct inspection of Warehouse at DFPC Davao Intl. Airport store outlet as per T.O.# 2019-109.	APV-000015740	35,000.00	/					With Hold of Salary dated January 20, 2020.
REDENTOR M. QUEJADA	12/18/2019	Trip to Clark, Pampanga of Redentor M. Quejada & Renato P. De Guzman dated December 20, 2019 to refund the cash bond (re: Mark Angelo Valiente case) as per	APV-000015996	562.00	/					Returned cash per AR# 9583 dated 01/10/2020
TOTALS :				76,616.68						

Certified Correct: _____
EDNA L. TAN
 Head, Accounting Office

Verified by: _____
Not B. Dumagdao
 OIC-Audit Team Leader
 COA Resident Auditor

Approved by: _____
DOMINADOR A. SARMIENTO
 OIC-Finance Division

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.

**Report on Ageing of Cash Advance
Schedule of Advances to Special Disbursing Officer
October to December 2019**

Agency Name : Duty Free Philippines Corporation
Agency Code: _____

Book No: _____
Account Title: _____
Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
3. Special Disbursing/ Officer										
TOTALS :				0.00						

Certified Correct: _____
EDNA L. TAN
Head, Accounting Office

Verified by: _____
Noe E. Jimagdao
OIC-Audit Team Leader
COA Resident Auditor

Approved by: _____
DOMINADOR A. SARMIENTO
OIC-Finance Division

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.

**Report on Ageing of Cash Advance
Schedule of Advances to Officers and Employees
October to December 2019**

Agency Name : Duty Free Philippines Corporation
Agency Code: _____

Book No: _____
Account Title: _____
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Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
2.Foreign Travel										
TOTALS :				0.00						

Certified Correct: _____
EDNA L. TAN
Head, Accounting Office

Approved by: _____
DOMINADOR A. SARMIENTO
OIC-Finance Division

Verified by: _____
Noe B. Jumagdao
COA Resident Auditor

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.