

Report on Ageing of Cash Advance
Schedule of Advances to Officers and Employees
January to March 2022

Agency Name : Duty Free Philippines Corporation
 Agency Code: _____

Book No: _____
 Account Title: _____
 Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
A. Advances to Officers and Employees										
1. Local Travel										
TOTALS :				0.00						

Certified Correct:

Approved by:


 EDNA L. TAN
 Head, Accounting Office


 Noe S. Jumagdao
 OIC-Audit Team Leader
 COA Resident Auditor


 RIZA V. PADUADA
 Finance Division Manager

Verified by:

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.

**Report on Ageing of Cash Advance
Schedule of Advances to Officers and Employees
January to March 2022**

Agency Name : Duty Free Philippines Corporation
Agency Code: _____

Book No: _____
Account Title: _____
Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
2.Foreign Travel										
TOTALS :				0.00						

Certified Correct:

Approved by:


EDNA L. TAN
Head Accounting Office


RIZA V. PADUADA
Finance Division Manager

Verified by:


Noe B. Jumagdao
OIC-Audit Team Leader
COA Resident Auditor

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.

**Report on Ageing of Cash Advance
Schedule of Advances to Special Disbursing Officer
January to March 2022**

Agency Name : Duty Free Philippines Corporation

Agency Code: _____

Book No: _____

Account Title: _____

Account Code: _____

Name	Date CA granted	Particulars	Reference	Total Amount	Amount Due					Remarks (state date of liquidation and reason why if liquidated after the cut-off date)
					Current	Less than 30 days	31-60 days	61-365 days	Over 1 year	
3. Special Disbursing/ Officer										
JEANIE A. BONAO	3/9/22	Expenses for repair & maintenance of DFPC service vehicles as per Acctg#2022-005	APV-000025273	69,220.00	/					Ongoing activity
EMELITA G. LIMCOLIOC	3/21/22	Expenses for DFPC-BOD Regular Meeting on April 7, 2022 as per Acctg.# 22-009	APV-000025428	10,000.00	/					Liquidated per Batch# 076395 dated 4/12/2022
ANA MARIE F. ARRIOLA	3/25/22	Expenses for repair & maintenance of DFPC service vehicles as per Acctg# 2022-008	APV-000025470	31,250.00	/					Liquidated per Batch# 076714 dated 4/26/2022
TOTALS :				110,470.00						

Certified Correct: _____

Approved by: _____

Verified by: _____
EDNA L. TAN
 Lead, Accounting Office
Noe E. Jumagdao
 PIC-Audit Team Leader
 COA Resident Auditor

RIZA V. PADUADA
 Finance Division Manager

Date Submitted: _____

Note: This Report on Ageing of Cash Advances shall be submitted by the agency directly to COA. COA shall provide IATF the list of Departments/Agencies that are compliant with this condition.